



Échange de Services de LaSalle  
9037, Airlie  
LaSalle, Québec, H8P 2A4  
Phone 514-363-2202  
Fax 514-363-2207

Allo-Transport is a **medical transport** service provided by the organization **Échange de Services de LaSalle**. This service is for **LaSalle and Lachine** residents who need to reach their medical appointments and/or are not allowed to use adapted transport.

It is not a taxi service.

The members have priority. *The annual membership card is \$5. If you do not want the card, the rate of the transport will be raised by \$2.*

Our office hours are 8:30 to 16:30 Monday to Friday.

### Allo-Transport Regulations

- 1- When making your **reservation**, you must mention your name, address, phone number, and give details of your appointment (date, hour, destination and duration if you know it).
- 2- When making your reservation, you must advise us at the time the reservation is made if you need **special aid** during your appointment (accompanist, wheel chair, etc.).

- 3- All transports must be **reserved two (2) working days in advance**. We will confirm by phone your transport time the day before.
- 4- Transports are done during the day between seven (7:00 a.m.) and five o'clock (5:00 p.m.), except under certain conditions.
- 5- When your **appointment is finished** you call the driver's cell phone to be picked up or the office.
- 6- Due to the high volume of demand the office will decide the arrival and departure times, so you may have to wait while the driver is in transit. This is out of the driver's control.
- 7- If your appointment exceeds three (3) hours we would appreciate you calling the office and advising us of the current situation. If we do not hear from you before four o'clock (4:00 p.m.) we cannot guarantee your return.
- 8- In case of **cancellation** you must notify us **twenty-four (24) hours in advance**, if not, we reserve the right to charge for the transport.
- 9- The **transportation fees** (check or cash) must be remitted to the drivers the same day as transport. **The rate varies according to the destination. The amount collected enables payment of the gasoline and insurances for the automobiles.**

Thank you for your understanding

March, 2010